

CONFIDENTIAL

6 November 1956

MEMORANDUM FOR: Chief, Intelligence School

SUBJECT: Week 30 October - 6 November

1. Basic Supervision. Basic Supervision #24 (GS 5-7) was completed Friday, 2 November for 17 supervisors and prospective supervisors.

2. Basic Management. Basic Management #29 (GS 13-15) commenced 5 November. A last minute entry from the DD/P and a first day withdrawal from OO/FBID have resulted in an attendance of 20, the course maximum. Of the 20, 4 are from DD/P, 10 from DD/S, and 6 from DD/I. Two Offices sent an unusually large number of students: Comptroller, 5; ORR, 4.

Considering their grade levels, this class has relatively junior management responsibilities. Many, if not most of the group are highly skilled specialists supervising relatively small support or research units. They are, however, a mature group, most of whom have had substantial Agency experience.

3. Management -- Special. Arrangements to set up a program for FE Branch Chiefs in January are still hanging fire. We hope to meet with Mr. [] this week.

4. Personnel. Miss [] who is suffering from a heavy cold, has been on sick leave since Monday.

[]
Chief, Management Training

25 YEAR RE-REVIEW

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